



**REQUEST FOR PROPOSALS
CONTRACT NO: 7N-284**

DESIGN AND THE PRODUCTION OF DURBAN FILMMART MARKETING MATERIAL 2019

EThekweni Municipality's Economic Development and Investment Promotion Unit invites proficient and experienced service providers/consultants registered on the Municipality database to submit quoted proposal for the following:

DESIGN AND THE PRODUCTION OF DURBAN FILMMART MARKETING MATERIAL 2019.

Interested service providers can collect the Terms of Reference documents which outline the requirements for this proposal from the Economic Development & Investment Promotion Unit offices **DURBAN FILM OFFICE (DFO)** on the 11th Floor, Rennie House 41 Margaret Mncadi Avenue (Victoria Embankment), during work days between 8:00 and 15:30.

Sealed proposals (including all required documentation) are to be hand delivered at **DURBAN FILM OFFICE** on the 11th Floor, Rennie House 41 Margaret Mncadi Avenue (Victoria Embankment). All envelopes must be clearly marked **"REQUEST FOR PROPOSALS FOR DURBAN FILMMART MARKETING MATERIAL 2019"**

A compulsory briefing meeting will be held for all interested and qualifying service providers at the **Durban Film Office, 41 Margaret Mncadi Avenue, 11th Floor Rennies House on 16 January 2019** from **10h00am- 11h00am.**

Please note that only service providers that attend the meeting can submit proposals for consideration.

The **closing date** for submission of proposals is Monday, 28 January 2019, at 11h00. **NO LATE SUBMISSIONS WILL BE CONSIDERED**

For further enquiries contact **Thobeka Mncwango** on **031 311 4243** or email: thobeka.mncwango@durban.gov.za

EThekweni Municipality reserves the right not to appoint on this project