



COMMUNICATIONS UNIT
 7th Floor
 41 Margaret Mngadi Avenue, Durban, 4001
 P O Box 5588, Durban, 4000
 Tel: 031 311 4827, Fax: 031 332 8051
SCM.Comm@durban.gov.za

Tel: 031 311 4827, Fax: 031 332 8051

REQUEST FOR A QUOTATION

Supplier name						
Fax number						
Telephone number						
V.A.T No						
PR Number						
REF NUMBER			Printing of Special event cards			
DATE			12/12/2018			
ITEM NO	Description: Printing of special event cards for Informal traders		Qty: 1000	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)
	Size: A6 105mm x 148mm, smooth paper 300gm full colour, double sided.					
	Delivery date: 17/12/2018					
	Delivery address: 41 Margaret mncadi, 7 floor Rennie House, Communications unit					
1	Quote is binding and may not be cancelled					
2	Quote must be prepared on this document					
3	Prices to be fixed and firm in South African Rands					
4	Quote must be emailed to the email address provided above					
5	Indicate items for which you are the sole agent					
6	Quote must include a single price (including delivery cost & warranties)					
7	Quote must be valid for 30 days					
8	Supporting documents are not required					
9	Quotation closing date and time: 13/12/2018@13:00					