



COMMUNICATIONS UNIT
 7th Floor
 41 Margaret Mngadi Avenue, Durban, 4001
 P O Box 5588, Durban, 4000
 Tel: 031 311 4827, Fax: 031 332 8051
SCM.Comm@durban.gov.za

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REQUEST FOR A QUOTATION						
Supplier name						
Fax number						
Telephone number						
V.A.T No						
PR Number						
REF NUMBER		Business Empowerment Workshop: Thenjane sports ground (Embo)				
DATE		12/07/2018				
ITEM NO	Description:	Qty	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period
1	Sound System with two roving Mics ,1 coded Mic and laptop Data Projector, Projector Screen and (10m and 20m extension Cables) Event Date: 19/07/2018 VenueThenjane Sports Ground No of guest: 150 Time: 09h00 – 13h30					
2						
NB:						
1	Quote is binding and may not be cancelled					
2	Quote must be prepared on this document					
3	Prices to be fixed and firm in South African Rands					
4	Quote must be emailed to the email address provided above					
5	Indicate items for which you are the sole agent					
6	Quote must include a single price (including delivery cost & warranties)					
7	Quote must be valid for 30 days					
8	Supporting documents are not required					
9	Quotation closing date and time: 13 June 2018 @12:00					