



COMMUNICATIONS UNIT
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 Tel: 031 311 4827, Fax: 031 332 8051
 SCM.Comm@durban.gov.za

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REQUEST FOR A QUOTATION						
Supplier name						
Fax number						
Telephone number						
V.A.T No						
PR Number						
REF NUMBER		Printing of Durban Gift Bags				
DATE		28/11/2018				
ITEM NO	Durban Gift Bags		Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period
1.	A4 (Vertical)	260				
	<p>Branded gift bags printed in full colour, single sided with blue rope handlers, 200gsm matt laminated single-sided yellow. (inserting of a picture of the Mayor below the Municipality logo)</p> <p>•Bag's message: Mayor of Ethekewini Municipality wishes all councillors a merry Christmas-Mayor ZRT Gumede</p> <p>Delivery address: 41 Margaret mncadi, rennie house 7 floor Communications</p>					
1	Quote is binding and may not be cancelled					
2	Quote must be prepared on this document					
3	Prices to be fixed and firm in South African Rands					
4	Quote must be emailed to the email address provided above					
5	Indicate items for which you are the sole agent					
6	Quote must include a single price (including delivery cost & warranties)					
7	Quote must be valid for 30 days					

8	Supporting documents are not required				
9	Quotation closing date and time: 29/11/2018 @10:00				